

Knight Foundation School of Computing and Information Sciences

Course Title: Report and Technical Writing

Date: N/A

Course Number: ENC 3213

Number of Credits: 3

Faculty Coordinator

Patricia McDermott-Wells
ECS 231, 305-348-3751 [e-mail](#)

General Information

- **Credits:** 3
 - **Level:** Required Upper Division
 - **Prerequisites:**
 - **Corequisites:**
 - **Availability:** Contact the English Department
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Catalog Description

[SCS web page](#)

Course Outcomes

- During the semester, you will improve your ability to
 - analyze a specific audience and adapt your writing accordingly;
 - clarify your rhetorical purpose and adapt your writing accordingly;
 - understand the conventions of and write standard reports and technical documents;
 - prepare an effective resume and application letter;
 - conduct successful research using both primary and secondary sources;

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- evaluate and revise your writing and that of others; and
- write error free standard English.
- You will also gain a better awareness of the uses and standards of writing in your discipline.

Assessment Plan for the Course & how Data in the Course are used to assess Program Outcomes

Student and Instructor Course Outcome Surveys are administered at the conclusion of each offering, and are evaluated as described in the School's Assessment Plan:

<https://abet.cs.fiu.edu/csassessment/>